

The main iPad functionalities are:

- Typical document editing functions (text, images, tables, lists, links, print, spell check, etc). Images and links to external files and can be inserted via simple drag-and-drop.
- Entry of structured and semi-structured information in a flexible way.
- Easily customizable\* category templates or on-the-fly structure generation. Current templates are: research notes, project notes, and generic document. The latter allows users to create templates on the fly.
- Attachment storage (any file can be dragged-and-dropped into the document as a hyperlinked attachment).
- Virtual documents (composed of parts of other documents) and working directly with search results (modification).
- Structure-based browsing
- Keyword-based and structure-based search
- Various customizable perspectives (views) on information
- Interlinking between parts of the same or different documents
- Centralized storage
- Concurrent collaborative editing of the same document
- Flexible access rights management
- Stand-alone application and Web access (with visual transformations\*)
- Report generation\*
- XML is the native format (industry standard for long-term archiving)
- Export to HTML or PDF
- Import (copy/paste) from standard software (MS Office, Web browsers, Adobe, etc)
- System Administration (user management, backup, etc)

\* Use of these functionalities requires special customization and/or training. [Contact us](#) for more information.